

**BOARD OF COUNTY COMMISSIONER'S
NOTICE OF MEETING AND AGENDA FOR A REGULAR
SCHEDULED MEETING OF**

**WEDNESDAY DECEMBER 28, 2016
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of December 19, 2016.
- D. Old Business:** Discussion, Consideration and/or Action regarding the following:
- 1. Bid #HWY-1781-** Six (6) Month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The Bid term will be January 22, 2017-July 21, 2017.
 - 2. Bid #COM1-1782** – Purchase and delivery of Building Materials to build a 30' x 60' x 16' Building for the District #1 County Commissioner.
- E. Items of Business:** Discussion, Consideration and/or Action regarding the following:

The following items E1 – E7 are Consent Items and are routine in nature

- 1. Lease Agreement** between Cleveland County Health Department and Pitney Bowes. This is a renewal of a lease agreement for the postage machine in the Norman office. The first year of this agreement will be billed at \$120.72/month billed quarterly at \$362.16. The following optional renewal years will be billed at \$150.89/month billed quarterly at \$452.67. This agreement is for 1 Year from March 1, 2017 to February 28th, 2018 with the option of up to 4 additional years.
- 2. Service Contract** between Cleveland County Commissioners on behalf of the Cleveland County Court Clerk and ImageNet Consulting for rental and maintenance of 1 Canon ImageRunner, Serial #TBD with Inner Fin, PCL & PS Print, Additional Memory, Utility Tray Cabinet. Rental fees of \$115.17 per month and Maintenance fees of \$29.00 per month which included 3,000 impressions per month. Overages to be billed at \$.0069 per impression. This Contract is from January 1, 2017 through June 30, 2017.

3. **Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$43,410.33.

4. **Approve the following Cash Fund Appropriations:**

| | |
|---|---------------|
| a. Assessor Revolving Fund | \$ 6.00 |
| b. Bridge Capital Improvement Fund | \$ 48.07 |
| c. CDB Grant Disaster Recovery Fund | \$ 17,526.00 |
| d. County Bridge and Road Improvement Fund | \$ 30,518.39 |
| e. Commissioner Building Fund | \$ 142.87 |
| f. County Clerk Lien Fee Fund | \$ 2,715.35 |
| g. County Clerk Preservation Fee Fund | \$ 22,768.54 |
| h. Court Clerk Revolving Fund | \$ 9,540.96 |
| i. DA Incarceration Costs Fund | \$ 247.80 |
| j. Drug Court Revolving Fund Adult | \$ 799.72 |
| k. Early Settlement Central Cleveland County Fund | \$ 675.00 |
| l. Fairgrounds Fund | \$ 31,549.00 |
| m. Health Fund | \$ 5,433.79 |
| n. Highway Unrestricted Fund | \$ 406,109.81 |
| o. Juvenile Drug Court Fund | \$ 390.00 |
| p. S.T.O.P. Violence Against Women Grant Fund | \$ 2,552.75 |
| q. Sales Tax Fund | \$ 712,869.97 |
| r. Sheriff Cleveland County Justice Center Fund | \$ 177,035.48 |
| s. Sheriff Courthouse Security Service Fee Fund | \$ 2,890.15 |
| t. Sheriff Federal Share Revenue Fund | \$ 6.64 |
| u. Sheriff Jail Fund | \$ 3,780.58 |
| v. Sheriff Revolving Fund | \$ 44,352.00 |
| w. Sheriff Service Fee Fund | \$ 53,744.80 |
| x. Sheriff Commissary Fund | \$ 43,477.35 |
| y. Treasurer Certification Fee Fund | \$ 4,525.00 |

5. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

District #2:

| | | |
|-------------|---------------------------------|-------------|
| 17-2874-T2A | Automotive Maintenance Products | \$ 1,000.00 |
|-------------|---------------------------------|-------------|

District #3:

| | | |
|-------------|---------------------------|-------------|
| 17-2862-T2A | Atwood Distributing | \$ 500.00 |
| 17-2872-SA2 | Martin Marietta materials | \$ 9,375.00 |

Bldg. Maint:

| | | |
|-------------|--------------------|-------------|
| 17-2858-SM2 | Palace Auto Supply | \$ 500.00 |
| 17-2933-SM2 | W.W. Grainger | \$ 2,000.00 |

Commissioners

| | | |
|------------|--------------------|-------------|
| 17-2857-R2 | Eyecatching Images | \$ 2,000.00 |
|------------|--------------------|-------------|

Health Dept:

| | | |
|-------------|------------------|-------------|
| 17-2878-MD2 | Michelle Haswell | \$ 5,500.00 |
|-------------|------------------|-------------|

OSU Extension

17-2941-E2 Oklahoma Copier Solutions \$ 1,500.00

Sheriff:

17-2925-B2A MailFinance \$ 439.62
 17-2926-B2A Locke Supply Company \$ 500.00
 17-2929-B2A Forest Lumber Company \$ 300.00
 17-2930-B2A Pearson Lumber & Home Care \$ 300.00
 17-2932-B2A Professional Towers, Inc. \$ 500.00

6. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0341-CCJC2 17-0376-B2A 17-1215-B2A 17-2374-B2A

Highway:

17-0063-T2A 17-0064-T2A 17-0526-T2A 17-0541-T2A
 17-1345-T2A 17-2064-T2A

Health:

17-0297-MD2 17-0314-MD2 17-0999-MD1C

Fairgrounds:

17-0183-FG2

7. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund \$ 865,734.67
 b. Highway Fund \$ 161,571.76
 c. Health Fund \$ 17,919.07
 d. Sheriff Commissary Fund \$ 15,776.20
 e. Sheriff Jail Fund \$ 14.94
 f. Sheriff Cleve. Co. Justice Center Fund \$ 49,403.95
 g. Sheriff Revolving Fund \$ 19,853.71
 h. County Clerk Preservation Fund \$ 5,987.64
 i. Fairgrounds Fund \$ 1,402.33

FY 15/16

a. General Fund \$ 39,825.27
 b. CDB Grant Disaster Recovery Fund \$ 187,995.00

END OF CONSENT DOCKET.

F. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

G. Commissioner’s Discussions regarding County Business.

H. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

I. Adjourn.

Filed and Recorded in the County Clerk’s Office

DEC 22 2016 @ 1:43 pm

Linda Atkins, Deputy
County Clerk or Deputy

